

*Minutes of Monday 26TH of February 2024*

**Present:** S Gates L Ellis S Dunce K Laurence C Scott

L Sudbury N Matthews H Hartshorn B Ball A Jones (Clerk)

1. **Apologies** N Lomas I Shemilt Cllr L Jones R Brace

1. **Declarations of Personal and Prejudicial interest**

* S Gates – Skate Park Project
* S Dunce – Common

1. **Approval of minutes of the previous meeting 29th of January 2024**
2. **Review of Actions**
3. Community Park – Chase funds – Cllr L Jones has advised it will be paid WC 04/03/24.
4. Copley Woods Regeneration - L Sudbury to present.
5. **Planning**

**2023/2254/NMA**138 Bishopston Road. Amendment to previous ‘approved’ planning. Amendment is to 2019/2352/FUL granted December 2019. Amendment is for exterior wall insulation and alterations to guttering.

**Recommend: No objection**

**2023/1347/S73**32A Oldway. Previous objection from BCC to sewage tank. Plan is now to pipe sewage into mains sewage via a pump.

**Recommend: No objection**

**2024/0139/FUL** Northway garage. Increase size of convenience store within current footprint. Move storage area to first floor. Improve roof and facade.

**Recommend: No objection**

**2024/0179/FU**L 12 Hareslade. Knock down and re-build. Application withdrawn.

**Recommend: No action required**

**2024/0131/S73 1** Hilland Drive.amendment to 2022/2434/FUL approved November 2022. Amendment already approved.

**Recommend: No action required.**

**2024/0048/TPO**oak tree at Miles Lane. Application to cut down tree TPO 159

**Recommend: Refer to TPO.**

1. **Accounts for Approval**

* Approved January 2024

1. **Biodiversity Committee**

* Preposing - No glyphosate spraying on flower beds.
* Groups are happy to take over some of the flower beds around the community.
* If not maintained, groups to be made aware that will be cut back if not kept tidy.
* Use Native flowers.
* S Dunce and K Lawrence to plan and cost native flowers to plant/seed
* Snowdrops and crocuses and plant in September – Cllr Lyndon
* Drainage - Open up on Copley green by the bridge and clear stream
* How do we regulate? Not yet answered by the committee as yet.
* Butterfly count - Cllr L Jones advised would fund a competition.
* Proposal of some area still being sprayed with Glyphosate to compare. Do we have the skills? Do we look at current evidence? Do we ask someone with expertise e.g. University group/master’s student?
* Biodiversity committee to now take councils views on board and regroup.
* Council agreed to have the patches around the community.

1. **Community Bus**

* Pennard are looking to change route – But will have to wait until it is put in writing and have it changed via the traffic commissioner.
* Hoping to get the bus collecting passengers from Bishopston to help with the shortfall on these days.
* Bishopston service running well with excellent numbers of passengers.

1. **BCC public statement on planning.**

Council agreed:

*Bishopston Community Council is aware of publicly shared information suggesting its support of a proposed application within its ward area.   
  
For the avoidance of doubt:  
  
The Council neither supports nor opposes the plans of any applications until such time as those applications are made. If (or when) a planning proposal is submitted, the Community Council will thoroughly scrutinise it, as is customary. Those considerations will form part of any objections to or support of any application and are part of the overall planning decision making process by the Planning Department of the City and County of Swansea which is governed by quasi-judicial processes throughout Wales.*

1. **Active Travel Track**

* C Scott and I Shemilt met with Robbie Meredith from highways and transportation.
* Proposed that the path is community centre side of the road.
* Path on far side of road would be urbanising the common.
* Council raised: How would it effect the bridge?
* Would it take into account path that floods?
* Might be a solution to fixing the flooding?
* Council agreed to path being on community centre side of the road.

**ACTIONS**

Council to have the sale agreed with a lawyer and look to get the land valued as last price was from 2023.

1. **HR Committee**

* H Hartshorn has drafted terms of reference for the committee:

**HR COMMITTEE TERMS OF REFERENCE**

The HR Committee shall comprise Chair, Vice Chair and TWO Councillors/Members. The Clerk will also attend HR Committee meetings but without voting rights.

**Quorum**

The Quorum shall be THREE members (not including the Clerk).

**Main Functions**

Responsible for the production, review and updating of HR policies and procedures in line with relevant legislation.

Responsible for employee recruitment, appointment, performance management and onboarding(induction)

Responsible for employee documentation and records

Consider and recommend to Council changes to employee remuneration and benefits.

Responsible for employee engagement and relations including disciplinary, grievance, performance, and sickness absence.

* Council agreed to terms of reference for the HR committee.
* Thank you to H Hartshorn for all hard work.

1. **Newsletter/Website – Committee**

* Do we change the name of the committee? Council agreed to Communications Committee.
* Some scrutiny and editing are needed / Signposting for the forthcoming newsletters.
* Strategy of what goes in and what does not go in is needed.
* Set of parameters of what we are going to include to be created.
* Printed on recycled paper
* Committee to meet on 07/03/24.

1. **RFC update and approval for Mayday/D-Day Day plans**

* Event to now last over two days with D-Day Memorial on Sunday 5th May and May Day on 6th of May.
* Military vehicle convoy/Memorial service/Re-enactment
* Planning to take place via RFC.
* Council agreed to the event now being two days.
* S Dunce advised May Day is all in hand.
* S Dunce advised she has booked a band for D-Day evening event.
* Council agreed to bar service to run by community council to keep costs low for the community.

1. **Bishopston Primary School Update**

* Reynoldston Primary School will not join and be in federation with Bishopston Primary school after several meetings and a vote from governors.

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1. **Correspondence/Clerks Report**

* Anna – Coffee Cart – Has applied for planning to come back in 2024. Would like to use our electric and keep overnight at her own risk. – BCC in Agreement. Fee to be adjusted.
* Hall to be closed for new floor and toilets being fitted from 04/03/24.
* Audit is now underway. To chase previous years and not had it back from Audit Wales yet.

MEETING CLOSED –

Next Meeting – 25/03/24 at 19:00



Anthony Jones (Clerk)

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